

THE 2ND ANNUAL ORNAMENT SHOW & SALE

Artist(s) Application Deadline: November 6, 2009

Individuals & Groups are welcome to apply!

Show Dates: November 24, 2009 – January 2, 2010

Annamarie Garden Sculpture Park & Arts Center

Dowell Road, Solomons, Maryland

About **THE ORNAMENT SHOW** – *an invitation to participate!*

The Gift Shop at Annmarie Garden invites artists and craftspeople to apply to the 2nd Annual Ornament Show & Sale to take place during the 2009 holiday season. The Gift Shop invites artists and craftspeople working in any medium to apply - fine arts, folk art, and craft media, toys, etc. Individuals, as well as groups may apply to share a tree and sell their creations. Visitors will shop off the trees and make their purchases through the Gift Shop. The beautiful Main Gallery of the Arts Building at Annmarie Garden will be the setting for the show. All sales will run through the Gift Shop, so artists need not be on site every day. Applications are reviewed on a first come, first served basis. Artists will be notified of acceptance into the show within one week of application submission. All applicants must pay a booth fee of \$15 for AMG members and \$20 for non-members. Deadline to apply is November 6, 2009.

About **CELEBRATE THE SEASON** – *complementary activities*

The ornament show will be one of several holiday activities at Annmarie Garden. Our popular holiday light show, *Garden In Lights*, as well as two beautiful exhibits, will complement the Ornament Show. In past years, *Garden In Lights* has attracted over 15,000 people. With the addition of all the Arts Building exhibits and programs, Annmarie Garden is certain to be a wonderful place to celebrate the season! Participating artists will receive 2 holiday passes valid through the duration of the Garden in Lights event.

About **ANNMARIE GARDEN SCULPTURE PARK & ARTS CENTER**

Annamarie Garden is a thirty acre public sculpture park and arts center located in scenic Solomons, Maryland, on the Chesapeake Bay. Since 1993, the Garden has captivated visitors of all ages with its natural setting and exceptional programs and events. The centerpiece of the Garden is the exquisite new 15,000 sq ft Arts Building. The building features a revolving schedule of exhibits, special events, programs, and gala occasions. Annmarie Garden also features exceptional outdoor sculpture, much of it on loan from the Smithsonian Institution. The Garden also houses a new Studio School. The School offers a variety of classes and workshops for all ages and abilities taught by a talented faculty. To learn more about the Garden's many programs, visit www.annmariegarden.org.

Ornament Show Eligibility & **ENTRY REQUIREMENTS**

1. This Show is open to all art and craft media and all artists must pay the booth fee of \$15 for AMG members or \$20 for non-members.
2. Art must be original and all work must be displayed on and around the tree.
3. Artist(s) shall only display works typified by their application photos. Only the works of the accepted artist(s) may be sold or displayed at the Ornament Show.
4. Artist(s) must display their ornaments/gifts on a tree-like structure. Creativity is encouraged! Lights are also encouraged. The size and style of tree is up to the artists, but artists must provide all of their own display materials, including trees, tables, tablecloths, etc. Artist(s) must set up their own display.

5. This show has an open application system that runs through November 6. All artists must set up by November 24, 5:00pm, no exceptions.
6. Displays must be adequately stocked for the duration of the show. Artist(s) must provide enough items that the Gift Shop can keep it stocked or artist(s) must be available to re-stock. Sparsely decorated or empty trees will be removed.
7. Artist(s) are responsible for all set up. All ornaments must include hooks or fasteners to secure to the tree. Please keep in mind that visitors will shop off the trees, so you must develop a hanging system that is user-friendly.
8. Artists are strongly encouraged to volunteer a few hours during the evenings of the Garden In Lights nights or Saturdays and Sundays during day time hours.
9. Penalties for failure to abide by these rules include immediate removal of artwork in violation of these rules, ejection from this year's show, and possible suspension from exhibiting in future shows.

Entry Form & APPLICATION MATERIALS

Entry forms are reviewed on a first-come first served basis. All applicants or applicant groups must complete the attached entry form and submit supporting materials. Incomplete applications will not be considered. Completed applications are reviewed and approved/denied within one week of their submission. Additional set-up information will be mailed after acceptance. Entry deadline is November 6, 2009. Please note the following on your entry form:

- Sample/Image type - At least two images or sample of the ornaments – images may be in the form of slides, digital images, photographs, drawings, or are accessible to view on a web site. If submitting drawings of proposed ornaments, please include at least one mock-up. The images/samples must be representative of your overall work. If a group is submitting an application, the samples must be representative of the entire group. Digital images should be .pdf or .jpeg format only. If your application is denied, your images/samples will be returned upon request - you may either pick them up or supply a self addressed and stamped envelope.
- Indicate the approximate size of your tree and the day you will set up.
- Please attach a brief description of your production process, along with approximate retail price.
- Application fee of \$15 for AMG members or \$20 for non-members. Application fee is non-refundable.

Artwork DELIVERY/RETURN/LIABILITY

Artist(s) are fully responsible for all set up and break down of their tree and display. Please refer to the Important Dates list for complete schedule information. Annmarie Garden cannot assume any responsibility for broken, lost, or stolen ornaments. Instructions about how to tag and price your ornaments will be provided when and if your application is approved. Annmarie Garden reserves the right to exclude any work that significantly differs from the entry images.

Sale OF WORK

All sales will be processed by the Gift Shop at Annmarie Garden. The Gift shop will add the appropriate sales tax and will retain 30% of gross sales. A check for artist share will be issued by January 31, 2010.

THE ORNAMENT SHOW *& Sale - Entry Form*

Artist(s) Application Deadline: November 6, 2009 – applications are reviewed on a continuing basis within 7-10 business days of submission. Apply early - get approval early – get your ornaments ready early!

Individuals and group applications are welcome!

Business/Group *or* Individual Name(s) _____

Primary Contact: _____

Mailing Address: _____

City: _____ State _____ Zip _____

Email (**REQUIRED**) _____ Web: _____

Phone: _____ FAX: _____

Payment Form

\$15 for AMG members or \$20 for non-members

Cash Check Charge (VISA or MC)

Make check payable to: “Ann’s Circle, Inc.”

Credit Card number: _____

Expiration date: _____ SEC Code: _____

COMPLETE Credit Card billing address: _____

Name as it appears on credit card: _____

Signature: _____

Submission Requirements:

Please indicate your submission type(s): **Please include RETAIL PRICE OF ORNAMENTS**

- | | |
|--|---|
| <input type="checkbox"/> Drawings/Sample – submit drawings w/ at least 1 sample | <input type="checkbox"/> Slides – submit at least 2 slides |
| <input type="checkbox"/> CD –include at least 2 images | <input type="checkbox"/> Photos – submit at least 2 photos |
| <input type="checkbox"/> Web Site - at least 2 images | |

Display Information: To participate in the Ornament Show, each applicant must supply their own tree-like structure. Remember—be creative!

Approximate height of your tree? _____

What day will you set up? _____ What day will you break down? _____

Ornament Sales: Sales will be processed through the AMG Gift Shop and a 30% commission will be retained.

Don't forget!

- Mail or hand deliver your application form and submission materials to: Annmarie Garden *Sculpture Park & Arts Center*, 13480 Dowell Road, P.O. Box 99, Dowell, MD 20629.
- A completed and signed application form & booth fee payment
- Attach a very brief description of how you create your ornaments along with a retail price list

I/WE intend to participate in the 2009 Holiday Ornament Show & Sale at Annmarie Garden. I/We have read this four page document and do hereby happily agree to them!

Signature of person who is authorized to sign for this artist or group

Date

Important Dates

Application Deadline	November 6, 2009	
Display Set up	November 17-22	10:00am-5:00pm daily
Show Opens	November 24	10:00am-5:00pm
Restocking	as needed	see show schedule
Last Day of Show	January 2	10:00am-9:00pm
Display Breakdown	January 3-9	Sun & Tues-Sat

All commission checks will be cut by February 1st

Contact Information

K Glascock, Gift Shop Manager
Norma LeVally, Gift Shop Assistant Manager
Email: giftshop@chesapeake.net
Phone: 410-326-4640 x 16
www.annmariegarden.org

Send application materials to:

The Ornament Show at Annmarie Garden
P.O. Box 99
13480 Dowell Road
Dowell, MD 20629

Have you?

- Carefully read this 4-page document?
- Completed and signed the entry form signifying your agreement to the show guidelines?
- Indicated the approximate size of your tree and the day you will set up?
- Included images/samples of your ornaments?
- Provided a brief description of your production process along with approximate prices?
- Included your application fee payment?

Thank you!