



Annmarie Sculpture Garden & Arts Center

13470 Dowell Road, Solomons, MD 20688

Title: **Maintenance & Grounds Specialist** **deadline to apply: March 31, 2023**

Compensation: full-time position; \$22-27/hr., depending on experience.
35 hours/week averaged over course of the year.
eligible for health insurance benefits, vacation & sick leave.
eligible for retirement savings program after 1 year of service

Schedule: Typical schedule is Monday-Friday, 7am-3pm, with some flexibility
Schedule will include some weekends and evenings

How to apply: submit an Annmarie Employment Application, resume, and three work references (application available at <http://www.annmariegarden.org/annmarie2/node/48>), to Annmarie Garden. Send application packet to 13470 Dowell Road, Solomons, MD 20688, or email complete application packet **AS ONE PDF FILE** to jobs@annmariegarden.org.

Introduction: Annmarie Garden seeks a hard-working and team-oriented Maintenance & Grounds Specialist with a background in landscaping and maintenance, and knowledge of the materials, equipment, tools, procedures and practices of grounds keeping. **Maintenance & Grounds Specialist must be able to perform basic maintenance and repair of equipment, including riding mower, gator, golf cart, tractor, backpack blower, and other common grounds equipment.**

Job Duties:

- Works closely with Grounds Manager to perform a variety of duties associated with overall care and maintenance of the 50-acre property,
- Performs basic grounds work; including mowing, weed whacking, trimming, weeding, etc.
- Operates and maintains a variety of equipment and vehicles, including riding mower, tractor, golf carts, gators, Polaris, weed whacker, edger, backpack blowers, chain saws, etc.
- Must follow appropriate safety protocols; carefully following the guidelines for working in and around outdoor sculpture.
- Assist with special projects, including light carpentry, painting, and construction work.
- Assist with gallery and classroom set up.
- Works all major events and assists with a wide variety of event-related duties, including event set-up, event parking management, event clean up, and more.
- Must be able to work independently and with little supervision.
- This is a physically demanding position.

PHYSICAL DEMANDS

Requires daily strenuous physical effort to perform manual work involving walking over rough terrain, uneven terrain, repeated bending, climbing, stooping, stretching, reaching and lifting objects up to 50 pounds. Work requires using hand and power tools and operating various pieces of equipment. Must be able to climb ladders, including extension ladder, for grounds work and event prep. Work requires sufficient physical strength, agility, endurance, dexterity and hand-eye-foot coordination to perform all essential duties. Subject to exposure to pesticides, other toxins, insect bites, stings, and disease pathogens. Job requires the ability to work outside in all weather conditions, with excessive heat, cold, rain, dust, and dirt.

CERTIFICATES, LICENSES, REGISTRATIONS

Maryland Driver's License; safe driving record; and proof of insurability.

WORK ENVIRONMENT

Work may expose employee to potential chemical hazards; potential biological hazards; and potential physical hazards. Work requires the use of safety clothing and equipment, and compliance with safety rules and procedures, as needed.

Minimum qualifications & experience: High school diploma or GED equivalent. Minimum of three years work experience or relevant training required.

Special requirements: Subject to background investigation.

