



Annmarie Sculpture Garden & Arts Center
13470 Dowell Road, Solomons, MD 20688
jobs@annmariegarden.org

Title: Seasonal Grounds Assistant

Deadline to apply: March 31, 2023

Hourly Pay Rate: \$15/hr; seasonal, part-time

Regular schedule: 21-35 hours/week; typical hours are 7am-3pm or 8am-4pm; includes some weekends

How to apply: submit an Annmarie Employment Application, resume, and three work references to jobs@annmariegarden.org. All application materials should be emailed as PDF files -OR- mail hard copies to 13470 Dowell Road, Solomons, MD 20688. We will contact the applicants that we are interested in interviewing. *Thank you!*

The Annmarie Employment Application can be found at
<http://www.annmariegarden.org/annmarie2/node/48>

Job Summary: Assists with a variety of maintenance, housekeeping, and grounds-keeping duties. Helps to open and close garden; prepares garden for public visiting hours; assists with lawn and garden care and maintenance, including weeding, watering, mowing, backpacking blowing, etc. Assists with program and event set up and clean up; performs janitorial duties; assigned additional maintenance and repair duties as needed.

Daily Responsibilities: Prepares garden for visiting hours- unlocks and locks gates, cleans buildings, empties all trash receptacles, blows off sidewalks, wooded path, and drive areas, keeps flower beds tidy and weed free, waters plants, mows and cuts grass. Assists with variety of landscaping and maintenance tasks as directed.

Experience, Training and/or Education: six-month experience in grounds maintenance work; must have high school diploma or GED. Must be 18 years of age.

Licenses or certificates: must have valid Maryland drivers license with clean record.

Special requirements: operation of garden owned equipment and vehicles. Subject to background investigation.

Physical demands: Requires daily strenuous physical effort to perform manual work involving walking over rough terrain, uneven terrain, repeated bending, climbing, stooping, stretching, reaching and lifting objects up to 100 pounds. Work requires climbing ladders and using various landscaping equipment, hand and power tools and operating various pieces of equipment. Work requires sufficient physical strength, agility, endurance, dexterity and hand-eye-foot coordination to perform all essential duties. Subject to exposure to pesticides, other toxins, insect bites, stings, and disease pathogens. Work requires the use of safety clothing and equipment, and compliance with safety rules and procedures, as needed. Job requires the ability to work outside in all weather conditions, with excessive heat, cold, rain, dust, and dirt.